



County Employees' Retirement Fund
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Clerk Bulletin

January 2008

2007 Information

Salary, hours and employee contribution information for 2007 should be submitted to CERF as soon as possible so that matching funds can be paid on all eligible 457 plan contributions. The amount of matching contributions paid by CERF will be based on information that the CERF Administrative Office has posted as of February 28, 2008, and will not be adjusted upward if the information or records submitted are shown to be incomplete or inaccurate, or if additional 457 plan contributions for 2007 are deposited into employee accounts after that date. The Board will, however, be entitled to recover any amounts *over-credited* to an employee's matching account (and earnings thereon) if the employer has provided inaccurate records or information regarding the amount of an employee's contributions to the 457 plan. ***Any reports, funds or corrections received at CAO after February 28 will not be considered when calculating the match.***

Additionally, any corrections or submissions to Great-West for the 457 plan need to be received by Great-West no later than February 28, 2008.

Certified Payroll Records

When submitting certified payroll records, the records must contain the certification statement and seal.